

Fremont School District #215

Request for Special Bus Use

IMPORTANT: ALL TRIP REQUESTS MUST BE SUBMITTED TO TRANSPORTATION 10 DAYS PRIOR TO THE DATE OF THE TRIP.

School: _____ Today's Date: _____

Advisor: _____ Date of Trip: _____

Group: _____ Load Time: _____

Students: _____ Depart for Destination: _____

of Adults: _____ Arrive At Destination: _____

Driver: Stay with Bus: Yes No
Depart for Original Site: _____
Arrive at School: _____

Description of Trip: (Include Extra Stops, Times, Etc.) _____

Does Trip Meet Reimbursable Guidelines:

- _____ Does Any Portion of Trip Extend 100 Miles Beyond Idaho Boarder, or outside of School's Calendar Year or Overnight Stay?
- _____ Is Any Portion of the Trip Competitive or Considered an Out-of- Community Performance, an Award, or Recreational event. (Excluding Life-Time Sports) or Social Event?
- _____ Is Field Trip Educational)Including Life-Sports) and Curriculum Driven?
- _____ Will Entire School Attend During a Single Event?
- _____ Will the Student's (Classroom) Grade be affected and will Everyone in the Class have an opportunity to participate?
- _____ Students must **follow regular bus rules.**
- _____ Food must be kept in a lunch box or other container.
- _____ Students must remain **Seated while the bus is moving.**
- _____ Students must have knowledge of emergency evacuation procedures.
- _____ Students must be responsible for personal items.

Administrator's Signature

Transportation Director

Miles